

DRAFT YOUR PLYMOUTH



Work Programme 2013 - 2014

Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance and is subject to approval at the Cooperative Scrutiny Board.

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Katey Johns, Democratic Support Officer, on 01752 307815.

Date of meeting	Agenda item	Purpose of the agenda item	Reason for consideration	Responsible Officer
08.07.2013	Customer Services	To get an overview of where we are in terms of customer service provision to help identify the focus of the task and finish scrutiny review(s)	To help prioritise focus of task and finish reviews	Andrew Stephens
	Housing Plan : Homelessness	To get an overview of where we are in terms of delivering affordable housing	This is a key element within the Corporate plan	Matt Garrett
	Cabinet Member for Cooperatives and Community Development	To inform panel of portfolio responsibilities and to identify possible areas which could benefit from pre/post decision scrutiny	To help develop panel's work programme	Councillor Penberthy
30.09.2013	Emergency Welfare Support (Social Fund)	To look at budget delivery and customer satisfaction	Monitoring outcome of Social Fund Replacement task and finish review	Caroline Camm / Ann Thorpe
	Cabinet Member for Environment	To inform panel of portfolio responsibilities and to identify possible areas which could benefit from pre/post decision scrutiny	To help develop panel's work programme	Councillor Vincent
	Miscellaneous Licensing (Review of Hours)	To consider whether the matter should be scrutinised	Consultation	Andy Netherton
04.11.2013	Plymouth Community Safety Partnership (Crime Stats)	To receive an annual update on crime stats for the City	Statutory Function	Sarah Hopkins
10.03.2014				

Task and Finish Proposals	Consideration Priority	Description
Compact (Relationship with Voluntary Sector)	1	This is a carry-over from the work of the Customers and Communities OSP however the PID is no longer relevant. The panel will hear from the Cabinet Member for Cooperatives and Community Development about proposals for new working arrangements with the community and voluntary sector at its meeting on 8 July 2013
Recycling Rates	4	Panel to hear from the Cabinet Member for Environment at its meeting on 30 September prior to any PID being drafted
Neighbourhood / Locality Working	2	The panel to review Neighbourhood / Locality Working
Customer Services (focus on website and interactive transactions)	3	The panel will hear from the Assistant Director for Customer Services on progress with the transformation programme at its meeting on 8 July, prior to preparing the PID and scoping documents for this review
Access to Buildings / Services (Annual Review)	5	Panel to look at barriers (including physical and language)
Advice / Revenues and Benefits Performance	6	Panel to look at performance and complaints